****

The University of Texas at El Paso

**Institutional Biosafety Committee**

**Three Year Summary Report Form**

*Instructions:* Forms need to be completed and submitted via [IRBNet](http://www.irbnet.org/) on the 1st of every month. Submissions entered after the two weeks from the meeting date will be considered for review at the following meeting. Meeting dates are posted on the [IBC website](http://research.utep.edu/Default.aspx?tabid=58993). Any questions contact the IBC office at [ibc@utep.edu](mailto:ibc@utep.edu).

|  |  |  |  |
| --- | --- | --- | --- |
| 1. **PROJECT INFORMATION** | | | |
| Principal Investigator |  | | |
| Protocol Title: |  | | |
| Protocol #/IRBNet ID: |  | Biosafety Level: |  |

|  |
| --- |
| 1. **Closing Summary:**   *Describe in lay terms a summary of the work done and achievements for each aim over the last three years (Not to exceed 1 page in length). Also include a list of strains for all new infectious organisms generated as a supporting document.* |

|  |
| --- |
|  |

|  |
| --- |
| 1. **Disposition of Materials:**   *In the section below, check the status of the materials (microorganisms, constructs/expression systems/cell/lines/vectors) generated or acquired during the protocol period (if applicable).* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Materials disposed of as biohazardous waste | | Disposal Date: | |
| Method: | | Steam Sterilization |  | Chemical Sterilization |
|  | Materials stored securely | | | |
| Bldg. Name: | | | Room #: | |
| Provide a description of the material(s) stored and the amount, and a brief description of why the material is being stored: | | | | |

|  |  |  |
| --- | --- | --- |
| 1. **Protocol and Lab Safety**   *In this section, describe any laboratory accidents or injuries that occurred while conducting research under this protocol* | | |
| **During the protocol period, were any individuals covered under this protocol injured or involved in a spill of biohazardous material or recombinant DNA?** | YES |  |
| NO |  |
| If yes, please describe: | | |

|  |
| --- |
| **Acknowledgment of Responsibility** |
| I acknowledge that all work conducted over the last three years under the above listed IBC protocol was performed in accordance with the NIH Guidelines and UTEP IBC Committee Policies. I understand that I am the person responsible for securing or disposing of the materials generated during the course of work under this protocol. I further understand I will need to submit a new protocol to the UTEP IBC if I wish to continue the research that was started under this protocol. |